



Dear Student

Thank you for submitting your first assignment. It was our pleasure to mark it. Hope your marks are good if not work hard in assignment 2. It was evident that many fail to follow instructions as outlined in the assignment (e.g. font type, size, line spacing, and aligning paragraphs). Please read instructions carefully before attempting to answer the questions. There are still students who are failing to reference, both in the text and when compiling a reference list. It is recommended that you cite all sources used despite summarising ideas. There are lots of materials available online to help you with referencing. Please note that references that appear in the text are those that you use to write a reference list. Some students seem to do the assignments in a rush for the sake of finishing and submitting, thus rely on copying from websites. It is also evident that many did not read the recommended books but simply rely on the website notes and study guide. Please read more on the course and topics to enrich your mind and share knowledge. There are many e-books available online and also in the NUST library.

Plagiarism is a serious offense and needs to be redressed. You might have noticed that the system via TurnItIn picks up issues of plagiarism etc. You end up losing marks for that (see last page of this document). Many students still seem to have no idea how a summary should be structured. Please read more on the layout of a summary and how to paraphrase arguments/information. Always read through your work to check for spelling and any other errors. Do take note of these comments to avoid doing the same in assignment 2. If there is anything that you are still unsure of, do not hesitate to contact the marker-tutor.

We wish you all the best in assignment 2.

Regards,

Anneli Nghikembua (Ms)

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Email: anghikembua@nust.na



Course Name: Writing for Specific Purposes

Course Code: WSP511S

Department: Communication and Languages

Course Duration: SEMESTER 1

NQF Level and Credit: LEVEL 5, 10 CREDITS

Your marker-tutor for Writing for Specific Purposes

The Namibia University of Science and Technology has appointed **ANNELI NGHIKEMBUA** as marker-tutor for **Writing for Specific Purposes**

ANNELI NGHIKEMBUA will be at your service, should you experience any problems with your studies or with the assignments. Contact details are as follows:

Tel.: 061 2072173

E-mail: anghikembua@nust.na



ASSIGNMENT 1

[50 Marks]

Answer ALL QUESTIONS

Question 1 [5 Marks]

1.1 According to the APA format, the list of references which appear at the end of your paper is called [1]

- a) Bibliographies
 - b) Citation marks
 - c) Referencing
 - d) Sources cited
 - e) List of references
-

1.2 What is the correct reference format for a book?[1]

- a) Weinberg, R. S., & Gould, D. (2011). *Foundations of sport and exercise psychology* (6th ed.).
 - b) Weinberg, RS and Gould, D 2011, *Foundations of sport and exercise psychology*, Human Kinetics, Champaign, IL.
 - c) R. S. Weinberg & D. Gould, (2011). *Foundations of sport and exercise psychology* (6th ed.). Champaign, IL: Human Kinetics.
 - d) Weinberg, R. S., & Gould, D. (2011). *Foundations of sport and exercise psychology* (6th ed.). Human Kinetics.
-

1.3 What is the correct author and year format for a journal article in a reference list? [1]

- a) Brill, J. B. (2011).
- b) Brill, JB, (2011).
- c) Brill, J. B.
- d) John Brill, 2011.



.....
1.4 What is the correct reference format for a web document? [1]

- a) What is holistic medicine? 2012. Retrieved from <http://www.holisticmed.com/whatis.html>
- b) Gold, M. (2012). What is holistic medicine? <http://www.holisticmed.com/whatis.html>
- c) Martin Gold. (2012). What is holistic medicine? <http://www.holisticmed.com/whatis.html>
- d) Gold, M 2012, What is holistic medicine?, viewed 30 July 2014, <http://www.holisticmed.com/whatis.html>.

.....
1.5 What is the correct in-text reference format for a direct quote? [1]

- a) Veit and Gould (2010) emphasise the importance of ‘using your own words and your own style’ when paraphrasing. Veit & Gould (2010, p158) emphasise the importance of ‘using your own words and your own style’ when paraphrasing.
- b) Veit & Gould (2010, p158) emphasise the importance of ‘using your own words and your own style’ when paraphrasing.
- c) Veit and Gould (2010) emphasise the importance of “using your own words and your own style” (p. 158) when paraphrasing.
- d) Veit and Gould, page 158, emphasise the importance of ‘using your own words and your own style’ when paraphrasing.

.....
Question 2 [5 Marks]

Put the following in alphabetical order. [5]

- ULEAC (1991). *Certificate of attainment in English: General information*. University of London Examinations and Assessment Council.
- Wong, R., Glendinning, E. & Mantell, H. (1994). *Becoming a writer*. Longman.
- University of Hertfordshire (1 September, 1996). *University policies and regulations: Applications and admissions, number 14.1: Appendix II*. University of Hertfordshire.
- University of Cambridge Local Examinations Syndicate (1995). *English as a Foreign Language examination, certificates and diplomas: Regulations 1995*. UCLES.
- Walker, T. (1992). *English for academic purposes - computer science*. Prentice Hall.



Question 3 [6 Marks]

Write a list of references for an essay from the information given below.

- We don't know who wrote this newspaper article. It was in the Guardian newspaper on Saturday November 6th this year. The title is: Divorced couple fight for frozen embryos. It is on page 18.
- Someone called Andy Gillett wrote this web page, which is very useful, and he worked at the University of Hertfordshire. It was published on May 6th this year. The title is: Using English for Academic purposes. The URL is <http://www.uefap.com/> and I copied some information from it for this exercise on Sunday November 7th at 11.00 at night.
- This was published in 1991 in Oxford and is a book by Professor John Sinclair. The title of the book is: Corpus, concordance and collocation and the publisher was Oxford University press.

Question 4 [4 marks]

Mention four reasons why it is important to write a synthesis essay.

NB! Provide in-text reference to avoid losing marks.

Question 5 [4]

Distinguish between MLA and APA referencing style.

Question 6 [6]. Rewrite the sentence and underline the answer.

Which answer *best* completes the following sentence?

1. Angus the Cow and Franky the Pig _____ to one another in the loft on top of the barn.

- reading
- was reading
- were reading
- we're reading

2. Patty the Chicken _____ invited to the kitchen before she received the invitation from Farmer Brown.

- weren't never
- wasn't never
- had never been
- have never been



3. Nellie the Horse _____ her fanciest shoes at the hoedown later tonight.

- had been wearing
- was wearing
- wore
- will be wearing

4. Mrs. Brown was disappointed because she _____ bacon for breakfast.

- has wanted
- want
- had wanted
- have wanted

5. Princess Jasmine and Mr. Duke sipped their tea from emerald _____.

- glasses
- glassies
- glasss
- glass's

6. Oberon, the king of the,leaves golden sparkles in the trails of his dance moves.

- Fairys
- Fairy's
- Fairies
- Fairys'

Question 7 [20]

A Summer in Spain [14]

Read the text and summarise in 150 to 200 words. Your summary should be a continuous paragraph. Make use of own words as far as possible. NB! Indicate the number of words.

College is a time for new and exciting experiences as well as a time to explore diverse and innovative ideas. What could be better than traveling to a foreign country to learn about their ideas, history, and culture? I believe study abroad is something that every college student should do to help avoid ethnocentrism, to expand their horizons, and to appreciate everything the world has to offer.

I am particularly interested in the summer program offered in Santander, Spain. My grandmother came to the United States from Barcelona, Spain as a young adult to work and go to school. I have visited family



in Barcelona several times and have had the opportunity to see some of the country on one family trip when we travelled from Barcelona down the eastern coast to the Rock of Gibraltar. Santander, however, is in a part of Spain that I have yet to explore. It is one thing to see a country while on vacation, but it is an entirely different experience to live there for an extended period of time. I do not think it is possible to become fluent in any language without living in that country. Even though I have some significant experience with the Spanish language, I believe that studying in Santander would deepen my understanding of not only the language, but of the culture, the people, and their history.

My immigrant grandmother worked as a realtor, helping Spanish-speaking people navigate the complex process of finding and financing their first home in the United States. She inspired me to consider making the Spanish language and culture an important part of my career. I am majoring in finance with a specialization in international business/Spanish. Since the business college does not offer a program in Spain, and understanding the language and cultural aspects are crucial when doing business in any foreign country, I believe that this program would greatly benefit me in my career path. I feel very strongly that I will be able to relate my experiences in Santander to my academic and professional goals.

Academically, it is very important to me that I continue studying Spanish. Going to Spain gives me the chance to learn in a native environment, and I do not think there is any better way to internalize a language and develop fluency. I have a very strong love for the Spanish language, people, and culture. A summer in Spain will allow me to bring together all of my past experiences and combine them with this new and exciting opportunity.

There is an undeniable advantage to living and studying in Spain; to be submersed in the Spanish way of life is the only way to fully understand and learn about how the country impacts and is impacted by the rest of the world. Not only will I learn about Spain, but I will also come to appreciate other countries in the world from a different point of view. I will be able to apply my new-found knowledge to my entire life and the way I look at the world around me. What could be more exciting than that?

Total Marks for Assignment 1: [50]

END OF ASSIGNMENT 1



Assignment 1 MEMO [50 Marks]

Layout of Assignments:

- Your assignments must be typed in:
- Arial, size 12
- 1.5 line spacing
- Align paragraphs/sentences

ASSIGNMENT 1

[50 Marks]

Answer ALL QUESTIONS

Question 1

1.1 According to the APA format, the list of references which appear at the end of your paper is called [1]

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- b) Citation marks
- c) Referencing
- d) Sources cited

e) List of references

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- c) R. S. Weinberg & D. Gould, (2011). *Foundations of sport and exercise psychology* (6th ed.). Champaign, IL: Human Kinetics.

d) Weinberg, R. S., & Gould, D. (2011). *Foundations of sport and exercise psychology* (6th ed.).

Human Kinetics.



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c) Martin Gold. (2012). What is holistic medicine? <http://www.holisticmed.com/whatis.html>

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d) Veit and Gould, page 158, emphasise the importance of 'using your own words and your own style' when paraphrasing.

.....

Question 2

Put the following in alphabetical order.



ULEAC (1991). *Certificate of attainment in English: General information*. University of London Examinations and Assessment Council.

University of Cambridge Local Examinations Syndicate (1995). *English as a Foreign Language examination, certificates and diplomas: Regulations 1995*. UCLES.

University of Hertfordshire (1 September, 1996). *University policies and regulations: Applications and admissions, number 14.1: Appendix II*. Hatfield: University of Hertfordshire.

Walker, T. (1992). *English for academic purposes - computer science*. Prentice Hall.

Wong, R., Glendinning, E. & Mantell, H. (1994). *Becoming a writer*. Longman.

Question 3

NB!

- Should be in alphabetical order
- No need to number the references.
- Use punctuation marks correctly

Divorced couple fight for frozen embryos. (1999, November 6th). *The Guardian*, p. 18.

Gillett, A. (2023, May 6th). *Using English for academic purposes*. <http://www.uefap.com/>

Sinclair, J. (1991). *Corpus, concordance and collocation*. Oxford: Oxford University Press.

Question 4 [4 marks]

Mention four reasons why it is important to write a synthesis essay. Any other responses are welcomed.

- Read critically/become a critical reader
 - Understand and analyse texts
 - Develop & support a position on a given topic
 - Support a position with evidence from outside sources

NB! Provide *in-text reference* to avoid losing marks.

Question 5 [4]

Distinguish between **MLA** and **APA** referencing style.



Students should provide arguments here. Any example to back up their response should be acknowledged. Responses to differentiate can be in a table format.

Example:

Both MLA and APA use parenthetical citations to cite sources in the text. However, they include slightly different information. An APA in-text citation includes the author's last name and the publication year (e.g. Scott, 2015). An MLA in-text citation includes the author's last name and a page number (David, 20). The reference list would be as follows:

MLA: Author's name. Title. Place of publication: publisher, year. Notice that the year is the last item, and that it is not used for parenthetical in-text citation. University presses are abbreviated UP, as in Oxford UP. ...

APA: Author's name. Year of publication in parentheses. Title. Place of publication: publisher.

Question 6 [6]. Rewrite the sentence and underline the answer.

Which answer *best* completes the following sentence?

1. Angus the Cow and Franky the Pig _____ to one another in the loft on top of the barn.

reading

was reading

were reading

we're reading

2. Patty the Chicken _____ invited to the kitchen before she received the invitation from Farmer Brown.

weren't never

wasn't never

had never been

have never been



3. Nellie the Horse _____ her fanciest shoes at the hoedown later tonight.

had been wearing

will be wearing

was wearing

wore

4. Mrs. Brown was disappointed because she _____ bacon for breakfast.

has wanted

want

had wanted

have wanted

5. Princess Jasmine and Mr. Duke sipped their tea from emerald _____.

glasses

glassies

glasss

glass's

6. Oberon, the king of the _____, leaves golden sparkles in the trails of his dance moves.

Fairys

Fairy's

Fairies

Fairys'

Question 7

Your summary should be a continuous paragraph not separated into paragraphs. Make use of own words as far as possible.



Total Marks for Assignment 1: [50]

END OF ASSIGNMENT 1

2. Plagiarism and Deduction of Marks

Students should be informed that marks will be deducted if they do not adhere to the rules of the University according to Rule AC3.2.

All assignments should be submitted through Turnitin, the similarity software that is integrated into the MOODLE Learning Management System. If plagiarism is detected, marks should be deducted as follows:

% Similarity Detected	FCI	FNRSS	% Marks Deduction
0 – 20	10% - PhD 15% - Masters 20% - Other	10% - Honours and above 15% - Third Year 20% - First & Second Year	0
20 – 40			10
40 – 60			25
60 – 100			100

* Please note that the % shown above is an average % for all Faculties and should be used as a Guideline.

Assignments found with a similarity report above 20%, will not be allowed to apply for a remark or a re-check of marks. For students who fall into the 60-100% similarities group, Rule AC3.2 will apply, and the misconduct procedure will start.

[End of feedback letter]